



**WATFORD
BOROUGH
COUNCIL**

OUTSOURCED SERVICES SCRUTINY PANEL

Tuesday, 27th September, 2016

7.30 pm

Please note the start time of this meeting.

Publication date: 19 September 2016

Contact

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Jodie Kloss/Alan Garside in Democracy and Governance on 01923 278376 or by email to legalanddemocratic@watford.gov.uk .

Welcome to this meeting. We hope you find these notes useful.

Access

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. This is a Pay and Display car park. From 1 April 2016 the flat rate charge is £2.00.

The Committee Rooms are on the first floor of the Town Hall and a lift is available. Induction loops are available in the Committee Rooms and the Council Chamber.

Fire / Emergency Instructions

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

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Filming / Photography / Recording / Reporting

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If you do not wish to have your image / voice captured you should let the Chair or Democratic Services Officer know before the start of the meeting.

An audio recording may be taken at this meeting for administrative purposes only.

Committee Membership

Councillor T Williams (Chair)

Councillor A Rindl (Vice-Chair)

Councillors S Cavinder, J Dhindsa, K Hastrick, A Joynes and P Kent

Agenda

Part A - Open to the Public

1. Apologies for Absence/ Committee membership

2. Disclosures of interest

3. Minutes

The minutes of the meeting held on 7 July 2016 to be submitted and signed.

Copies of the minutes of this meeting are usually available seven working days following the meeting.

(All minutes are available on the Council's [website](#).)

4. Scrutiny of the Leisure Centre Management Contract (Pages 5 - 42)

Report of the Corporate, Leisure and Community Client Section Head

Following their tour of the facilities, the Scrutiny Committee is asked to review the progress of the contract.

5. Conclusions and recommendations

The Panel is asked to consider their conclusions and recommendations following the scrutiny of the leisure centre contract.

6. Performance Report (Quarter 1 2016/17) (Pages 43 - 64)

Report of the Partnerships and Performance Section Head

The Panel is asked to note and comment on the performance of the identified outsourced service indicators at the end of quarter 1 (2016/17).